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Program Enhancement Plan ADOPTION SERVICES COMMITTEE

FEBRUARY 22, 2005
MEETING MINUTES

I. Welcome/Introductions/Goals of the Meeting

Dale W. Langer - Manager, Adoption and Consultation Section, Bureau of Programs and Policies. Sherry Benson was not able to attend the meeting.

II. Permanency Consultation Timeline/Numbered Memo

Pennie Felton - Children's Services Society of Wisconsin

Pennie and Cynthia Blum-Johnson reviewed the edits made by the workgroup to the Permanency Consultation Timeline. Dale reiterated that this document is a working tool to follow a case from the child first entering OHC until the child achieves permanence. The tool helps to ensure that administrative rule and statutory requirements are met at key times in the OHC case process.

The committee determined the WiSACWIS Timeline information be removed from the timeline and attached to the Permanency timeline with a reference on the timeline.

The final memo and timeline documents are due by the end of April 2005.

III. Combining the FFA and AFA

Angie Hurd and other workgroup members

Challenges, barriers, and positive effects of combining the documents were discussed.

Assignments/presentation and discussion at the 4/5/05 meeting:

- Out-of-state process – Audrey Conn and Pat Lancour
- Administrative Code – John Vymetal Taylor and Merriel Kruse
- Qualities of successful families and risk factors – Tammy Karlen, Wendy Krueger, Barb Roznowski

IV. Readiness for Adoption

Child Concurrent Planning and Adoption Readiness Preparation worksheet developed by the SPC, was discussed by Esther and will be shared with committee members.

V. Planning Future Meetings

Future Committee Meetings will be held at the UW Pyle Center in Madison, WI.
The meetings will be held every 6 weeks from 9:30 a.m. – 3:00 p.m.

Future meeting dates:

April 5, May 17, June 28, August 16, October 4, November 15, January 10, 2006

VI. Agenda for the Next Meeting - items were identified and will be reflected.

NEXT PEP ADOPTION COMMITTEE MEETING – APRIL 5, 2005 in MADISON